



Internship Application Office of Governor Mark Dayton

Name: _____

Permanent Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

E-mail: _____

Education:

College: _____ Year: _____

Major/Minor: _____ GPA: _____

Graduate School: _____ Date of Graduation: _____

Major/Minor: _____ GPA: _____

Will college credit be earned through this internship? Yes No

If yes, please complete the following:

Professor: _____ Phone Number: _____

Course Name: _____ Total Credits Earned: _____

Please indicate what departments you are *most* interested in by ranking them 1 to 4 (with 1 being the most interested):

Citizen Outreach/Constituent Services and Appointments
Communications
Legislative and Cabinet Affairs
Scheduling and Executive Office
General Counsel's Office

Please indicate semester/quarter you are applying for:

Fall: _____ **Dates Available:** _____

Spring _____ **Dates Available:** _____

Summer: _____ **Dates Available:** _____

Daily Availability

Monday: _____

Tuesday: _____

Wednesday: _____

Thursday: _____

Friday: _____

Minimum number of required hours per week varies by department, but is generally 15-20 hours in the Fall and Spring, and 20 hours per week in Summer.

Total number of hours available weekly: _____

Signature: _____ **Date:** _____

PLEASE INCLUDE YOUR RESUME, COVER LETTER, WRITING SAMPLE(S) AND ANY OTHER DEPARTMENT SPECIFIC MATERIALS WITH THIS APPLICATION.

You may e-mail your application materials to Kathryn.Troyer@state.mn.us

OR

Mail them to:

Kathryn Troyer
Office of Governor Mark Dayton
130 State Capitol
St. Paul, Minnesota 55155

Equal Employment Opportunity Policy

The Office of Governor Mark Dayton is committed to a policy of equal employment opportunity. It is our policy to recruit, hire, train, promote and administer any and all personnel actions without regard to sex, race, age, color, creed, national origin, religion, economic status, sexual orientation, gender identity or expression, ethnic identity or physical disability, or any other legally protected basis. The Governor's Office will not tolerate any unlawful discrimination and any such conduct is prohibited.